



# WIMBORNE CAMERA CLUB

## Wimborne Camera Club GDPR Policy

### Introduction and purpose

The General Data Protection Regulations (GDPR) came into force in May 2018 and their requirements are enshrined in British Law. Wimborne Camera Club (WCC) is no different to any other organisation in our need to comply with the requirements of the GDPR. This document forms our Club Policy; it explains our purposes and scope, what data we hold, why we hold it and your rights as a member in respect to that data.

### Our Interest

In order to manage the affairs of our Club and carry out our activities as a members' camera club including the management of internal and external competitions with the participation of members, we have a legitimate interest in holding certain personal data.

### Scope

This Policy statement relates solely to personal data held in relation to your membership of WCC. Your data will not be used, stored or shared for any purpose except as described in this Policy.

### The data we hold – Membership Database and Competition Listings

In order to maintain our database and competition lists, we hold the following data, which is provided by you:

Name, postal address, email and telephone contacts, relevant distinctions/qualifications, details of your submitted photographic work

The purpose of the database is to serve as a directory to enable us (WCC) and your fellow members to contact you for the sole purpose of carrying out the Club's activities. If your work is also entered in external competitions e.g. as administered by the Stour and Avon Photographic Association (SAPA) or the Southern Counties Photographic Federation (SCPF) then your name as the author of the work as a Club Member will also be shared with those organisations for the purposes of administering external competitions.

The format of the database is normally a spreadsheet workbook, but equally could be a proprietary database either owned by the Club or hosted securely e.g. in an access-controlled environment.

Competitions listings containing your name and the title(s) of photographic work you have submitted are also held and maintained in the form of Microsoft Word files or Excel spreadsheet workbooks for the purposes of competition administration e.g. scoring and the management of league tables. League tables and examples of your work are held securely, but extracts are also published on the WCC noticeboard, the WCC website and in Newsletters from time to time which are open to public access. Only your name as photographer and the title of the work is published.

Additionally, your name and the title of your work may from time to time be displayed as part of organised exhibitions for public view. The act of you providing your work for such display either in a public place or on the WCC website is regarded as consent for the publication as described.



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### Your Rights to Access

You may at any time request access to all data we hold about you in relation to your membership activities.

### Data Controller

The data outlined in this statement, as relates to the performance of Club administration and competition management as previously described is controlled by the WCC Data Controller ([WimborneCCdpc@gmail.com](mailto:WimborneCCdpc@gmail.com)) and may be processed additionally by members of the WCC Committee in the course of their duties. The Data Controller is an Officer of the Club and will normally be the Honorary Secretary or Chairman.

### What to do next

**You will be invited to sign a Wimborne Camera Club Privacy Policy form to indicate your consent for WCC to use and store your data in accordance with this Policy. Provided that you are happy for this to continue, then you need do nothing more.**

Your consent for WCC to hold and use your data as described in this Policy is deemed to be given by your agreement to the consent form and by your continuing membership. Your data will be held as long as your membership continues. In the event your membership lapses or is discontinued for longer than 12 calendar months, your data will be deleted. In any event your consent will periodically be reviewed, typically at membership renewal.

You may, by contacting either the Data Controller or the Honorary Secretary ([WimborneCCSecretary@gmail.com](mailto:WimborneCCSecretary@gmail.com)) revoke certain aspects of your consent e.g. for display or publication of your work. Removal of your data in its entirety will render us unable to continue to administer your membership.

### Contact

You may contact the Data Controller or the Honorary Secretary at any time if you have questions about your personal data.

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